



Role: **Duty Manager**

Department: **Site Operations**

Hours: **24 hours per week**

Pay: **£28,121pa (£16,873 pro-rata)**

Due to a promotion within the team, we are recruiting for a new Duty Manager to join our Site Operations Management Team.

This is a permanent role, contracted to 24 hours per week to work weekends, evenings, and busy periods on a rota basis. This is a Friday, Saturday and Sunday position.

As Duty Manager when on shift you will be managing the smooth operational running of our site. This is including the following:

- Managing a Customer Service Team ensuring their high level of performance. Including creating and delivering all necessary training and standards for the team.
- Working with our Operations Manager and wider team to ensure a safe, compliant, well maintained and operationally successful site.
- Ensuring the site is opened and shutdown successfully each day.
- Being involved in the delivery of many exciting events ranging from “Most Wuthering Heights Day” to our Festive Market.
- Working with both our internal security and external security teams.
- Most of all, supporting with Folkestone Harbour’s goal of reinventing the English seaside experience.

24 hours per week with salary of £16,873pa

Please apply to [careers@folkestoneharbour.com](mailto:careers@folkestoneharbour.com)

STRAND HOUSE, PILGRIMS WAY, MONKS HORTON, ASHFORD, KENT TN25 6DR  
FOLKESTONESEAFRONT.CO.UK

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